

**SARGENT SHRIVER NATIONAL CENTER
ON POVERTY LAW**

FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2018 AND 2017



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**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
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YEARS ENDED DECEMBER 31, 2018 AND 2017**

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Sargent Shriver National Center on Poverty Law
Chicago, Illinois

We have audited the accompanying financial statements of Sargent Shriver National Center on Poverty Law (a nonprofit organization), which comprise the statements of financial position as of December 31, 2018 and 2017, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

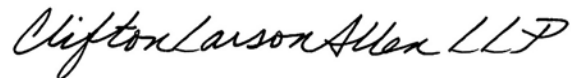
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Sargent Shriver National Center on Poverty Law as of December 31, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, in 2018, Sargent Shriver National Center on Poverty Law adopted Accounting Standards Update (ASU) No. 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Our opinion is not modified with respect to this matter.



CliftonLarsonAllen LLP

Oak Brook, Illinois
June 14, 2019

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2018 AND 2017**

| | 2018 | 2017 |
|---|--------------|--------------|
| ASSETS | | |
| CURRENT ASSETS | | |
| Cash and Cash Equivalents | \$ 1,781,571 | \$ 2,346,804 |
| Investments: | | |
| Without Donor Restrictions | 435,439 | 329,520 |
| With Donor Restrictions Endowment Fund, Accumulated Earnings | 195,856 | 274,680 |
| Grants Receivable, net of Allowance for Uncollectible Promises To Give of \$50,000 and \$0 at December 31, 2018 and 2017, Respectively | 1,498,797 | 2,164,479 |
| Pledges Receivable, net of Allowance for Uncollectible Promises to Give of \$20,000 and \$0 at December 31, 2018 and 2017, Respectively | 100,120 | 126,400 |
| Other Receivables | 737,564 | 124,056 |
| Prepaid Expenses | 156,707 | 165,645 |
| Inventory | 11,400 | 12,000 |
| Funds Held on Behalf of Others | 80,000 | - |
| Total Current Assets | 4,997,454 | 5,543,584 |
| OTHER ASSETS | | |
| Net Property and Equipment | 293,402 | 307,406 |
| Investments - With Donor Restrictions | 866,267 | 863,767 |
| Grants Receivable, Long-Term, With Donor Restrictions | 651,104 | 328,041 |
| Pledges Receivable, Long-Term, With Donor Restrictions | 109,515 | 198,029 |
| Lease Deposit | - | 18,792 |
| Intangible Assets, Net | 54,375 | - |
| Total Other Assets | 1,974,663 | 1,716,035 |
| Total Assets | \$ 6,972,117 | \$ 7,259,619 |

See accompanying Notes to Financial Statements.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
STATEMENTS OF FINANCIAL POSITION (CONTINUED)
DECEMBER 31, 2018 AND 2017**

| | 2018 | 2017 |
|-----------------------------------|--------------|--------------|
| LIABILITIES AND NET ASSETS | | |
| CURRENT LIABILITIES | | |
| Accounts Payable | \$ 65,826 | \$ 114,615 |
| Accrued Compensation | 229,864 | 204,203 |
| Deferred Revenue | 48,699 | 56,394 |
| Funds Held on Behalf of Others | 80,000 | - |
| Total Current Liabilities | 424,389 | 375,212 |
| OTHER LIABILITIES | | |
| Deferred Rent | 48,577 | - |
| Total Liabilities | 472,966 | 375,212 |
| NET ASSETS | | |
| Without Donor Restrictions | 634,932 | 503,960 |
| With Donor Restrictions | 5,864,219 | 6,380,447 |
| Total Net Assets | 6,499,151 | 6,884,407 |
| Total Liabilities and Net Assets | \$ 6,972,117 | \$ 7,259,619 |

See accompanying Notes to Financial Statements.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2018**

| | <u>Without Donor Restrictions</u> | <u>With Donor Restrictions</u> | <u>Total</u> |
|--|---------------------------------------|------------------------------------|---------------------|
| PUBLIC SUPPORT AND REVENUE | | | |
| Contributions - Foundation and Corporate | \$ 481,000 | \$ 3,541,420 | \$ 4,022,420 |
| Contributions - Individuals | 363,636 | 21,656 | 385,292 |
| Fellowship Contributions | - | 123,155 | 123,155 |
| Special Events | 822,791 | - | 822,791 |
| Service Contracts | 25,050 | - | 25,050 |
| Earned Revenue | 352,182 | - | 352,182 |
| In-Kind Donations | 36,000 | - | 36,000 |
| Attorney Fees, Court Fees, and Honorariums | 668,350 | - | 668,350 |
| Miscellaneous Income | 3,875 | - | 3,875 |
| Investment Gain (Loss) - Net | 7,722 | (78,824) | (71,102) |
| Net Assets Released from Restrictions: | | | |
| Satisfaction of Program Restrictions | 3,734,685 | (3,734,685) | - |
| Satisfaction of Time Restrictions | 388,950 | (388,950) | - |
| Total Public Support and Revenue | <u>6,884,241</u> | <u>(516,228)</u> | <u>6,368,013</u> |
| EXPENSES | | | |
| Program Services: | | | |
| Advocacy | 4,119,745 | - | 4,119,745 |
| Advocate Resources and Training | 1,045,116 | - | 1,045,116 |
| Total Program Services | <u>5,164,861</u> | <u>-</u> | <u>5,164,861</u> |
| Costs of Direct Benefits to Donors | 85,630 | - | 85,630 |
| Supporting Services: | | | |
| Management and General | 693,997 | - | 693,997 |
| Fundraising | 808,781 | - | 808,781 |
| Total Supporting Service | <u>1,502,778</u> | <u>-</u> | <u>1,502,778</u> |
| Total Expenses | <u>6,753,269</u> | <u>-</u> | <u>6,753,269</u> |
| CHANGE IN NET ASSETS | 130,972 | (516,228) | (385,256) |
| Net Assets - Beginning of Year | <u>503,960</u> | <u>6,380,447</u> | <u>6,884,407</u> |
| NET ASSETS - END OF YEAR | <u>\$ 634,932</u> | <u>\$ 5,864,219</u> | <u>\$ 6,499,151</u> |

See accompanying Notes to Financial Statements.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
STATEMENT OF ACTIVITIES (CONTINUED)
YEAR ENDED DECEMBER 31, 2017**

| | <u>Without Donor Restrictions</u> | <u>With Donor Restrictions</u> | <u>Total</u> |
|--|---------------------------------------|------------------------------------|----------------------------|
| PUBLIC SUPPORT AND REVENUE | | | |
| Contributions - Foundation and Corporate | \$ 586,200 | \$ 4,305,333 | \$ 4,891,533 |
| Contributions - Individuals | 381,883 | 144,989 | 526,872 |
| Fellowship Contributions | - | 192,998 | 192,998 |
| Special Events | 847,643 | - | 847,643 |
| Cy Pres Awards | 4,035 | - | 4,035 |
| Service Contracts | 15,269 | - | 15,269 |
| Earned Revenue | 162,406 | - | 162,406 |
| In-Kind Donations | 66,128 | - | 66,128 |
| Attorney Fees, Court Fees, and Honorariums | 212,351 | - | 212,351 |
| Investment Gain - Net | 30,782 | 161,859 | 192,641 |
| Net Assets Released from Restrictions: | | | |
| Satisfaction of Program Restrictions | 3,471,851 | (3,471,851) | - |
| Satisfaction of Time Restrictions | 537,200 | (537,200) | - |
| Total Public Support and Revenue | <u>6,315,748</u> | <u>796,128</u> | <u>7,111,876</u> |
| EXPENSES | | | |
| Program Services: | | | |
| Advocacy | 3,607,665 | - | 3,607,665 |
| Advocate Resources and Training | 708,009 | - | 708,009 |
| Total Program Services | <u>4,315,674</u> | <u>-</u> | <u>4,315,674</u> |
| Costs of Direct Benefits to Donors | 115,825 | - | 115,825 |
| Supporting Services: | | | |
| Management and General | 708,581 | - | 708,581 |
| Fundraising | 985,787 | - | 985,787 |
| Total Supporting Service | <u>1,694,368</u> | <u>-</u> | <u>1,694,368</u> |
| Total Expenses | <u>6,125,867</u> | <u>-</u> | <u>6,125,867</u> |
| CHANGE IN NET ASSETS | 189,881 | 796,128 | 986,009 |
| Net Assets - Beginning of Year | <u>314,079</u> | <u>5,584,319</u> | <u>5,898,398</u> |
| NET ASSETS - END OF YEAR | <u><u>\$ 503,960</u></u> | <u><u>\$ 6,380,447</u></u> | <u><u>\$ 6,884,407</u></u> |

See accompanying Notes to Financial Statements.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2018**

| | Program Services | | | Supporting Services | | Total |
|--|------------------|---------------------------------|------------------------------------|------------------------|-------------|--------------|
| | Advocacy | Advocate Resources and Training | Costs of Direct Benefits to Donors | Management and General | Fundraising | |
| Personnel Expenses: | | | | | | |
| Salaries | \$ 1,793,941 | \$ 514,417 | \$ - | \$ 310,835 | \$ 346,376 | \$ 2,965,569 |
| Fellowships | 217,937 | - | - | - | - | 217,937 |
| Health, Disability, and Life Insurance | 325,208 | 91,604 | - | 56,460 | 61,877 | 535,149 |
| Payroll Taxes | 144,916 | 40,610 | - | 25,736 | 27,479 | 238,741 |
| Retirement Plan Contributions | 68,423 | 19,475 | - | 12,022 | 13,176 | 113,096 |
| Total Personnel Expenses | 2,550,425 | 666,106 | - | 405,053 | 448,908 | 4,070,492 |
| Consultants | 29,845 | 21,230 | - | 20,239 | 25,009 | 96,323 |
| Program Consultants | 376,221 | 80,743 | - | - | - | 456,964 |
| Sub-Grantees | 208,900 | - | - | - | - | 208,900 |
| VISTA Program | 46,669 | 12,741 | - | 316 | 5,928 | 65,654 |
| Auditing | - | - | - | 23,700 | - | 23,700 |
| Payroll and Benefits Administration | - | - | - | 26,748 | - | 26,748 |
| Technology | 118,113 | 31,950 | - | 4,720 | 16,950 | 171,733 |
| Occupancy | 286,068 | 68,881 | - | 46,160 | 57,009 | 458,118 |
| Liability Insurance | 21,868 | 3,840 | - | 2,574 | 3,178 | 31,460 |
| Telephone and Communications | 14,254 | 6,395 | - | 2,300 | 2,841 | 25,790 |
| Staff Travel | 58,881 | 45,209 | - | 4,563 | 7,984 | 116,637 |
| Equipment and Network Maintenance | 6,845 | 1,648 | - | 1,105 | 1,364 | 10,962 |
| Supplies | 14,479 | 4,930 | - | 1,739 | 6,160 | 27,308 |
| Postage | 2,774 | 517 | - | 173 | 1,909 | 5,373 |
| Printing and Copying | 10,065 | 1,785 | - | 193 | 6,816 | 18,859 |
| Conference and Fees | 70,565 | 11,540 | - | 1,532 | 3,882 | 87,519 |
| Convenings | 140,736 | 42,850 | - | - | - | 183,586 |
| Meetings and Special Events | 17,511 | 24,477 | 85,630 | 367 | 184,772 | 312,757 |
| Coalition Expense | 5,838 | - | - | - | 776 | 6,614 |
| Litigation and Client Costs | 38,852 | - | - | - | - | 38,852 |
| Board Costs | - | - | - | 8,067 | 456 | 8,523 |
| Dues and Fees | 29,398 | 2,469 | - | 539 | 3,465 | 35,871 |
| Subscriptions and Fees | 18,486 | 4,082 | - | 38 | 8,999 | 31,605 |
| Bank Charges and Interest | 5,325 | 2,255 | - | 859 | 12,884 | 21,323 |
| Uncollectible Promises to Give | - | - | - | 123,833 | - | 123,833 |
| Loss on Disposal of Property and Equipment | - | - | - | 2,545 | - | 2,545 |
| Unrelated Business Income Tax | - | - | - | 8,948 | - | 8,948 |
| Depreciation and Amortization | 47,627 | 11,468 | - | 7,686 | 9,491 | 76,272 |
| Total Expenses | \$ 4,119,745 | \$ 1,045,116 | \$ 85,630 | \$ 693,997 | \$ 808,781 | \$ 6,753,269 |

See accompanying Notes to Financial Statements.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
YEAR ENDED DECEMBER 31, 2017

| | Program Services | | | Supporting Services | | |
|--|---------------------|---------------------------------------|--|---------------------------|-------------------|---------------------|
| | Advocacy | Advocate Resources and Training | Costs of Direct Benefits to Donors | Management and General | Fundraising | Total |
| Personnel Expenses: | | | | | | |
| Salaries | \$ 1,778,229 | \$ 349,642 | \$ - | \$ 396,378 | \$ 431,615 | \$ 2,955,864 |
| Fellowships | 191,783 | - | - | - | - | 191,783 |
| Health, Disability, and Life Insurance | 299,653 | 54,825 | - | 57,686 | 67,070 | 479,234 |
| Payroll Taxes | 151,254 | 27,503 | - | 29,000 | 33,709 | 241,466 |
| Retirement Plan Contributions | 81,050 | 14,820 | - | 15,624 | 18,165 | 129,659 |
| Total Personnel Expenses | <u>2,501,969</u> | <u>446,790</u> | <u>-</u> | <u>498,688</u> | <u>550,559</u> | <u>3,998,006</u> |
| Consultants | 5,400 | 799 | - | 937 | 73,839 | 80,975 |
| Program Consultants | 197,937 | 101,130 | - | - | - | 299,067 |
| Sub-Grantees | 166,900 | - | - | - | - | 166,900 |
| VISTA Program | 49,266 | 5,966 | - | 2,226 | 2,743 | 60,201 |
| Auditing | - | - | - | 24,200 | - | 24,200 |
| Payroll and Benefits Administration | - | - | - | 24,733 | - | 24,733 |
| Technology | 69,940 | 10,770 | - | 2,752 | 13,587 | 97,049 |
| Occupancy | 205,067 | 35,275 | - | 38,731 | 47,256 | 326,329 |
| Liability Insurance | 21,398 | 2,420 | - | 2,855 | 3,484 | 30,157 |
| Telephone and Communications | 13,187 | 5,198 | - | 2,415 | 2,947 | 23,747 |
| Staff Travel | 55,388 | 47,313 | - | 3,572 | 13,663 | 119,936 |
| Equipment and Network Maintenance | 6,800 | 1,088 | - | 1,284 | 1,567 | 10,739 |
| Supplies | 6,897 | 3,428 | - | 796 | 2,585 | 13,706 |
| Postage | 2,966 | 522 | - | 308 | 5,771 | 9,567 |
| Printing and Copying | 5,384 | 1,562 | - | 148 | 15,208 | 22,302 |
| Conference and Fees | 66,613 | 8,669 | - | 813 | 5,281 | 81,376 |
| Convenings | 113,929 | - | - | - | - | 113,929 |
| Meetings and Special Events | 22,275 | 25,625 | 115,825 | 713 | 218,911 | 383,349 |
| Coalition Expense | 6,033 | - | - | - | 366 | 6,399 |
| Litigation and Client Costs | 21,345 | - | - | - | - | 21,345 |
| Board Costs | - | - | - | 8,312 | - | 8,312 |
| Dues and Fees | 22,533 | 2,446 | - | 367 | 1,307 | 26,653 |
| Subscriptions and Fees | 14,188 | 2,900 | - | 13 | 8,280 | 25,381 |
| Bank Charges and Interest | 1,277 | 1,150 | - | 185 | 11,296 | 13,908 |
| Uncollectible Promises to Give | - | - | - | 77,723 | - | 77,723 |
| Loss on Disposal of Property and Equipment | - | - | - | 10,960 | - | 10,960 |
| Depreciation and Amortization | 30,973 | 4,958 | - | 5,850 | 7,137 | 48,918 |
| Total Expenses | <u>\$ 3,607,665</u> | <u>\$ 708,009</u> | <u>\$ 115,825</u> | <u>\$ 708,581</u> | <u>\$ 985,787</u> | <u>\$ 6,125,867</u> |

See accompanying Notes to Financial Statements.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
STATEMENTS OF CASH FLOWS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

| | 2018 | 2017 |
|--|--------------|--------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Cash Received - Contributions | \$ 4,844,809 | \$ 5,238,735 |
| Cash Received - Special Events | 783,366 | 834,493 |
| Cash Received - Cy Pres Awards | - | 4,035 |
| Cash Received - Service Contracts | 13,050 | 44,522 |
| Cash Received - Earned Revenue | 340,427 | 198,275 |
| Cash Received - Attorney Fees, Court Fees, and Honorariums | 117,072 | 126,659 |
| Cash Received - Sale of Donated Stock | 12,138 | 3,000 |
| Cash Received - Interest and Dividend Income | 33,967 | 30,046 |
| Payments for Wages and Other Operating Activities | (6,458,710) | (6,082,610) |
| Net Cash Provided (Used) by Operating Activities | (313,881) | 397,155 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Purchase of Investments | (34,662) | (36,803) |
| Proceeds from Sale of Investments | - | 71,965 |
| Transfer of Cash from Investments | - | 13,000 |
| Purchase of Property and Equipment | (64,815) | (211,181) |
| Purchase of Intangible Assets | (54,375) | - |
| Net Cash Used by Investing Activities | (153,852) | (163,019) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | |
| Cash Received - Endowment | 2,500 | 1,000 |
| Transfer from Operations to Board Directed Fund | (100,000) | - |
| Net Cash Provided (Used) by Financing Activities | (97,500) | 1,000 |
| NET CHANGE IN CASH AND CASH EQUIVALENTS | (565,233) | 235,136 |
| Cash and Cash Equivalents - Beginning of Year | 2,346,804 | 2,111,668 |
| CASH AND CASH EQUIVALENTS - END OF YEAR | \$ 1,781,571 | \$ 2,346,804 |

See accompanying Notes to Financial Statements.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Sargent Shriver National Center on Poverty Law (the Shriver Center) is an Illinois not-for-profit corporation that provides national leadership in advancing laws and policies that secure justice to improve the lives and opportunities of people living in poverty.

The Shriver Center envisions a nation free from poverty, with justice, equity, and opportunity for all. In furtherance of its mission, the Shriver Center advocates for state and federal laws and policies that address poverty and racial inequality; leads, equips, and mobilizes multistate networks to advance an anti-poverty and racial justice agenda; and strengthens the core competencies of equal justice advocates across the country through training and leadership programs.

The Shriver Center's Advocacy Programs advance laws, policies, and systems changes that improve the lives and opportunities of people living in poverty. Shriver Center advocates focus on issues that have the greatest impact on people living in poverty: community justice, economic justice, healthcare justice, and housing justice. Understanding that poverty cannot be effectively addressed without addressing racial inequality, the Shriver Center uses a racial justice lens to set its advocacy agenda. Shriver Center advocates use multifaceted approach, including litigation to combat mounting state and federal threats while also tackling structural racism and discrimination head on; policy to uncover systemic inequities and create new pathways for opportunity through legislation and system changes; and multistate advocacy to harness the power of the Shriver Center's growing networks. The Shriver Center has a track record of accomplishments in its home state of Illinois, and is working to broaden its advocacy wins, state by state and at the federal level.

The Shriver Center's Advocate Resources and Training Program (ART) offers the specialized training and leadership development equal justice advocates need to obtain bigger, better, and bolder gains for their clients. Rooted in social justice and racial equity values, the Shriver Center's training programs are designed to foster innovation and collaboration while building advocates' skills and capacities.

The Shriver Center, through its Advocacy and ART programs, builds teams and develops leaders through several networks of state advocates. Each of these networks connects advocates to one another and to the intelligence and information resource networks they need to be effective. Two of the Shriver Center's most active networks include:

- ***The Legal Impact Network***, a dynamic collaborative of 36 advocacy organizations from across the country working with communities to end poverty and achieve racial justice at the federal, state, and local levels. Through working groups and convenings, Legal Impact Network members share victories and expertise, and develop resources, strategies, model policies and legal tools to maximize impact across the country.
- ***The Racial Justice Training Institute***, a groundbreaking national leadership program, grounded in a commitment to race-equity as an integral and essential part of anti-poverty advocacy. Following six months of intensive training, Fellows join a national network of RJTI alumni who are advancing race equity all throughout the country. RJTI has cultivated 200 advocates representing 81 organizations in 28 states.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Organization (Continued)

The Shriver Center also connects and equips advocates through the **Clearinghouse Community**, a unique online collection of tools and resources where advocates can explore best practices and recent developments in the law. More than 3,600 advocates visit the Clearinghouse Community each month.

In December 2018, the board of directors approved a new trade name and rebranding of the Shriver Center. The new name and logo are expected to be launched in June 2019.

Income Tax Status

The Shriver Center was recognized as exempt from federal income tax by the Internal Revenue Service (IRS) pursuant to the provisions of Internal Revenue Code Section 501(c)(3). The Shriver Center qualifies for the charitable contribution deduction under Section 170(b)(1)(A)(vi) and has been classified as an organization that is not a private foundation under Section 509(a)(1). The tax exempt purpose of the Shriver Center and the nature in which it operates is described above. The Shriver Center continues to operate in compliance with its tax exempt purpose. The Shriver Center is subject to income taxes on its unrelated business income. Income tax expense was \$8,948 and \$-0- for the years ended December 31, 2018 and 2017, respectively.

The Shriver Center has determined that it does not have uncertain tax positions and, therefore, has not recorded a liability for any unrecognized tax benefits.

Basis of Accounting

The accounts and financial statements are maintained on the accrual basis of accounting and accordingly, reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

The Shriver Center reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions, as required by accounting principles generally accepted in the United States of America (GAAP) and defined as follows:

Net Assets Without Donor Restrictions – Those resources over which the board of directors (board) has discretionary control.

Net Assets With Donor Restrictions – Those resources subject to donor-imposed restrictions which will be satisfied by actions of the Shriver Center or the passage of time.

Those resources subject to a donor-imposed restriction that they be maintained permanently by the Shriver Center. The donors of these resources permit the Shriver Center to use all or part of the income earned, including capital appreciation, or related investments for unrestricted or restricted purposes.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of the revenues, expenses, gains, losses, and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents consist of bank deposits in federally insured accounts. At December 31, 2018 and 2017, the Shriver Center's bank deposits exceeded federally insured limits by approximately \$1,798,000 and \$1,990,000, respectively. The Shriver Center has not experienced any losses in such accounts and management believes the Shriver Center is not exposed to any significant credit risk related to cash and cash equivalents. During 2017, the Shriver Center changed its primary financial institution to one that further mitigates this potential risk.

Investments

Investments are carried at fair value at each fiscal year-end. Realized and unrealized gains and losses are reflected in the statements of activities. Fair value is based on quoted market prices. Donated stock is sold upon receipt and recorded at fair market value at the date of donation.

Funds Held for Others

The Shriver Center held funds in a separate account for the administration of its SEED program, which in prior years offered eligible participants seed funding for college savings accounts. At December 31, 2016, funds held on behalf of others amounted to \$686 and had also been reflected as a liability in the accompanying statements of financial position. This account was closed during 2017.

The Shriver Center opened a new Interest on Lawyers Trust Account (IOLTA) during 2018 pursuant to the terms of settlement on a class-action lawsuit. The Shriver Center received \$120,000 in the new interest-bearing account to be remitted in proportionate share to claimants. The balance of unpaid claims reflected as funds held on behalf of others at December 31, 2018 amounted to \$80,000 and is also reflected as a liability in the accompanying statements of financial position.

Grants and Pledges Receivable

Grants and pledges receivable represent amounts promised by donors (unconditional promises to give), some of which are due in installments. Amounts due by more than a year in the future are recorded net of a present value discount, which is based on a risk-free rate of return. Grants receivable is shown net of an allowance for uncollectible promises to give of \$50,000 and \$-0-, respectively and pledges receivable is shown net of an allowance for uncollectible promises to give of \$20,000 and \$-0-, respectively at December 31, 2018 and 2017 based on the Shriver Center's historical collection experience.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Other Receivables

In 2018 and 2017, the Shriver Center's other receivables related to an outstanding payment for advocacy and related services provided. The Shriver Center does not accrue interest on past due accounts. Receivables are written off only after all collection attempts have failed and are based on individual credit evaluation and the specific circumstances. An allowance for doubtful accounts was not deemed necessary at December 31, 2018 and 2017 based on the Shriver Center's historical collection experience.

Inventory

Inventory consists of unused airline vouchers which are recorded at the fair value of the donation based on information provided by the donor. Tickets are expected to be used during the next fiscal year.

Property and Equipment

Expenditures for property and equipment over \$1,000 and items which substantially increase the useful lives of existing assets are capitalized at cost. The Shriver Center provides for depreciation on the straight-line method at rates designed to depreciate the costs of assets over estimated useful lives of three to ten years.

Intangible Assets

Amortizable intangible assets consist of intellectual property related to the naming rights of the Shriver Center. These assets are amortized on a straight-line basis over the assets' estimated useful lives. The Shriver Center reviews the intangible assets for impairment on or about December 31 of each year. Recoverability for these assets is measured by comparing their carrying amounts to their fair values. If the assets are considered impaired, the impairment to be recognized would equal the amount by which the carrying value of the assets exceed their fair values. The Shriver Center did not record any impairment charges during 2018 and 2017.

Accrued Compensation

The Shriver Center accrues for vacation time benefits that would be payable upon an employee's separation from employment with the Shriver Center. No employee shall accumulate more than 30 days (210 hours) vacation leave.

Deferred Revenue

Training registration fees collected in advance of training events are included in deferred revenue. Deferred revenue for training events is recognized upon completion of the training event.

Deferred Rent

Rent expense is being recognized on a straight-line basis over the life of the lease. The difference between rent expense recognized and rental payments, as stipulated in the lease, is reflected as deferred rent in the statements of financial position.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Support and Revenue

The Shriver Center reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

The Shriver Center reports gifts of land, buildings, and equipment as without donor restricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as with donor restricted support. Absent explicit donor stipulations regarding how long those long-lived assets must be maintained, the Shriver Center reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service. Furniture and office equipment valued at \$30,128 was donated to the Shriver Center during the year ended December 31, 2017 with no restrictions as to the use of the donation. No such donations were received during the year ended December 31, 2018.

Training fees are recognized as revenue when the related training event is conducted.

Donated Services

Contributions of services are required to be recognized if the services received (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. The Shriver Center received no donated services that were valued and recorded in 2018 and 2017.

During 2018 and 2017 the Shriver Center received donated work from various volunteers, fellows, and nonattorney AmeriCorps VISTAs which did not meet the above requirements to be recorded as donated services.

Some of the Shriver Center's eight nonattorney AmeriCorps VISTAs were provided at no cost to the Shriver Center through the federally funded AmeriCorps VISTA program and the remainder were provided on a cost-share basis. Expenses including monthly transportation subsidies, housing stipends, professional development, and travel related to the AmeriCorps VISTA program were also incurred by the Shriver Center during 2018 and 2017.

In-Kind Contributions

In addition to receiving cash contributions, the Shriver Center receives in-kind contributions from various donors. It is the policy of the Shriver Center to record the estimated fair value of certain in-kind donations as an expense in its financial statements, and similarly increase donation revenue by a like amount. Fair value is assigned based on information provided by the donor. For the years ended December 31, 2018 and 2017, the Shriver Center received donated airline vouchers valued at \$36,000. In 2017, the Shriver Center received donated furniture and office equipment valued at \$30,128. As such, total in-kind contributions for 2018 and 2017 were \$36,000 and \$66,128, respectively.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Certain Vulnerabilities and Concentrations

During the year ended December 31, 2018, the Shriver Center received approximately 33% of its funding from one major donor. At December 31, 2018, the Shriver Center had 2 donors that comprised 58% of grants receivable.

During the year ended December 31, 2017, the Shriver Center received approximately 21% of its funding from one major donor. At December 31 2017, the Shriver Center had 3 donors that comprised 44% of grants receivable.

Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities and the statements of functional expenses. The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include occupancy costs which are allocated based on the number of employees dedicated to each functional area, as well as salaries and benefits, which are allocated on the basis of estimates of time and effort.

Sub-Grantee Expense

From time to time, the Shriver Center may provide funding to a third party to collaborate with the Shriver Center in carrying out a portion of the scope of work or objective of the Shriver Center's award agreement with a foundation donor or other awarding agency. These funding arrangements are listed as sub-grantee expense in the statements of functional expenses.

Liquidity

There is an established board-designated fund where the governing board has the objective of setting funds aside to be drawn upon in the event of financial distress or an immediate liquidity need resulting from events outside of the typical life cycle of converting financial assets to cash or settling financial liabilities. The Board has committed to grow the fund annually by \$100,000 from any operating surplus or special fundraising activities. The fund or liquidity reserve is at \$435,439 as of December 31, 2018.

In the event of an unanticipated liquidity need, Shriver Center also could draw upon \$250,000 of available line of credit. \$250,000 of the \$500,000 credit line is collateralized for a letter of credit on the Shriver Center's office lease.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Liquidity (Continued)

The following reflects Shriver Center's financial assets as of the statement of financial position date:

| | |
|---|--------------------|
| Current Financial Assets, as of December 31, 2018 | \$ 4,997,454 |
| Less: | |
| Inventory, Prepaid, Escrow, Restricted and Designated Investments | (879,402) |
| Net Contractual or Donor-Imposed Restrictions Making Financial Assets Unavailable for General Expenditure | <u>(3,344,694)</u> |
| Financial Assets Available Within One Year to Meet Cash Needs for General Expenditures Within One Year | <u>\$ 773,358</u> |

Amounts not available include amounts set aside for long-term investing in the board-directed fund (quasi-endowment) that could be drawn upon if the governing board approves that action, donor restricted endowment fund plus its earnings and grants-fellowships receivables.

Adoption of New Accounting Standard

In 2018, the Shriver Center adopted Accounting standards Update (ASU) No. 2016-14 – *Not-for-Profit entities (Topic 958): Presentation of Financial statements of Not-for-Profit Entities*. This guidance is intended to improve the net asset classification requirements and the information presented in the financial statements and notes to the financial statements about a not-for-profit entity's liquidity, financial performance, and cash flows. Main provisions of this guidance include: presentation of two classes of net assets versus the previously required three; recognition of capital gifts for construction as a net asset without donor restrictions when the associated long-lived asset is placed in service; and recognition of underwater endowment funds as a reduction in net assets with donor restrictions. The guidance also enhances disclosures for board-designated amounts, composition of net assets without donor restrictions, liquidity, and expenses by both their natural and functional classifications.

NOTE 2 INVESTMENTS

A summary of investments at fair value as of December 31 is as follows:

| | 2018 | | 2017 | |
|---|---------------------|---------------------|---------------------|---------------------|
| | Cost | Fair Value | Cost | Fair Value |
| Domestic Large Cap Blend Fund-With Donor Restrictions | \$ 1,171,315 | \$ 1,062,123 | \$ 1,124,101 | \$ 1,138,447 |
| Money Market Fund-Board Designated | 435,439 | 435,439 | 329,520 | 329,520 |
| Total Investments | <u>\$ 1,606,754</u> | <u>\$ 1,497,562</u> | <u>\$ 1,453,621</u> | <u>\$ 1,467,967</u> |

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 2 INVESTMENTS (CONTINUED)

A summary of investments by net asset classification as of December 31 is as follows:

| | <u>2018</u> | <u>2017</u> |
|----------------------------|---------------------|---------------------|
| Without Donor Restrictions | \$ 435,439 | \$ 329,520 |
| With Donor Restrictions | 1,062,123 | 1,138,447 |
| Total | <u>\$ 1,497,562</u> | <u>\$ 1,467,967</u> |

Investment income recorded in the statements of activities is as follows for the years ended December 31:

| | <u>2018</u> | | |
|-------------------------------------|---------------------------------------|------------------------------------|--------------------|
| | <u>Without Donor Restrictions</u> | <u>With Donor Restrictions</u> | <u>Total</u> |
| Interest and Dividends, Net of Fees | \$ 7,722 | \$ 26,244 | \$ 33,966 |
| Unrealized Loss | - | (105,068) | (105,068) |
| Total Investment Income (Loss) | <u>\$ 7,722</u> | <u>\$ (78,824)</u> | <u>\$ (71,102)</u> |

| | <u>2017</u> | | |
|-------------------------------------|---------------------------------------|------------------------------------|-------------------|
| | <u>Without Donor Restrictions</u> | <u>With Donor Restrictions</u> | <u>Total</u> |
| Interest and Dividends, Net of Fees | \$ 5,722 | \$ 24,323 | \$ 30,045 |
| Realized Gain | - | 12,008 | 12,008 |
| Unrealized Gain | 25,060 | 125,528 | 150,588 |
| Total Investment Income | <u>\$ 30,782</u> | <u>\$ 161,859</u> | <u>\$ 192,641</u> |

NOTE 3 FAIR VALUE MEASUREMENTS

GAAP defines fair value as the price that would be received for an asset or paid to transfer a liability (an exit price) in the most advantageous market in an orderly transaction between market participants on the measurement date.

GAAP establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value.

The standard describes three levels of inputs that may be used to measure fair value:

Level 1 – Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2 – Significant other observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

Level 3 – Significant unobservable inputs that reflect a reporting entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 3 FAIR VALUE MEASUREMENTS (CONTINUED)

In many cases, a valuation technique used to measure fair value includes inputs from multiple levels of the fair value hierarchy. The lowest level of significant input determines the placement of the entire fair value measurement in the hierarchy.

The fair value of debt and equity investments that are readily marketable is determined by obtaining quoted prices on nationally recognized securities exchanges (Level 1 inputs) or by quoted market prices of similar securities with similar due dates or matrix pricing, which is a mathematical technique widely used in the industry to value debt securities without relying exclusively on quoted prices for the specific securities but rather by relying on securities' relationship to other benchmark quoted securities (Level 2 inputs).

Assets and Liabilities Measured on a Recurring Basis

Assets and liabilities measured at fair value at December 31 are classified as Level 1 and are summarized as follows:

| | | |
|----------------------|---------------------|---------------------|
| | <u>2018</u> | <u>2017</u> |
| Assets - Investments | <u>\$ 1,497,562</u> | <u>\$ 1,467,967</u> |

NOTE 4 GRANTS AND PLEDGES RECEIVABLE

Grants and pledges receivable at December 31 are due as follows:

| | | |
|--|---------------------|---------------------|
| | <u>2018</u> | <u>2017</u> |
| Within One Year, Net of Allowance for Uncollectible Promises to Give of \$70,000 and \$0, Respectively | \$ 1,598,917 | \$ 2,290,879 |
| One to Five Years, Net of Present Value Discount of \$22,418 and \$17,119, Respectively | <u>760,619</u> | <u>526,070</u> |
| Total | <u>\$ 2,359,536</u> | <u>\$ 2,816,949</u> |

Grants and pledges receivable are designated by the donor for the following at December 31, 2018:

| | |
|---------------------------------------|---------------------|
| General Advocacy | \$ 247,417 |
| Healthcare Advocacy | 184,659 |
| Legal Impact Network | 1,064,678 |
| Housing Advocacy | 195,000 |
| Fellowships | 113,248 |
| Grants and Pledges, Shriver Challenge | 209,537 |
| Grants, Restricted for Time | <u>344,997</u> |
| Total Contributions Receivable | <u>\$ 2,359,536</u> |

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017**

NOTE 4 GRANTS AND PLEDGES RECEIVABLE (CONTINUED)

Grants and pledges receivable are designated by the donor for the following at December 31, 2017:

| | |
|---------------------------------------|----------------------------|
| General Advocacy | \$ 242,304 |
| Healthcare Advocacy | 338,530 |
| Advocate Resources and Training | 460,000 |
| Economic Justice: Budget & Tax | 23,000 |
| Community Justice Advocacy | 20,000 |
| Housing Advocacy | 195,000 |
| Fundraising Assessment | 6,000 |
| Education Advocacy | 500,000 |
| Women's Law and Policy Project | 40,000 |
| Fellowships | 215,287 |
| Grants and Pledges, Shriver Challenge | 374,429 |
| Grants, Restricted for Time | 402,399 |
| Total Contributions Receivable | <u><u>\$ 2,816,949</u></u> |

As of December 31, 2018 and 2017, grants and pledges receivable more than one year in the future were discounted based upon payment terms using a discount factor of 3.07% and 2.11%, respectively, which reflects the mid-term applicable federal rate (AFR) as recorded on the IRS website.

NOTE 5 INTANGIBLE ASSETS

Intangible assets were as follows at December 31:

| | Estimated Useful Life | Gross Carrying Amount | 2017 Accumulated Amortization | 2017 Net Intangible Value | 2018 Accumulated Amortization | 2018 Net Intangible Value |
|-------------------|-----------------------|--------------------------|-------------------------------|---------------------------|-------------------------------|---------------------------|
| Training Programs | 6 Years | \$ 84,120 | \$ (84,120) | \$ - | \$ (84,120) | \$ - |
| Trade Name | 4 Years | 7,757 | (7,757) | - | (7,757) | - |
| Trade Name | 10 Years | 54,375 | - | - | - | 54,375 |
| Total | | <u><u>\$ 146,252</u></u> | <u><u>\$ (91,877)</u></u> | <u><u>\$ -</u></u> | <u><u>\$ (91,877)</u></u> | <u><u>\$ 54,375</u></u> |

For the years ended December 31, 2018 and 2017, amortization expense was \$-0- and \$10,515, respectively.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 6 PROPERTY AND EQUIPMENT

The Shriver Center's property and equipment at December 31 are as follows:

| | <u>2018</u> | <u>2017</u> |
|------------------------------|-------------------|-------------------|
| Computer Equipment | \$ 250,429 | \$ 242,113 |
| Furniture | 90,940 | 88,161 |
| Office Equipment | 103,177 | 63,899 |
| Leasehold Improvements | 61,741 | 52,790 |
| Total Property and Equipment | <u>506,287</u> | <u>446,963</u> |
| Accumulated Depreciation | <u>212,885</u> | <u>139,557</u> |
| Property and Equipment, Net | <u>\$ 293,402</u> | <u>\$ 307,406</u> |

For the years ending December 31, 2018 and 2017, depreciation expense was \$76,272 and \$38,403, respectively.

NOTE 7 DEFERRED REVENUE

Deferred revenue at December 31, 2018 and 2017 consists of funds received in advance for training and conferences of \$48,699 and \$56,394, respectively.

NOTE 8 LINES OF CREDIT

The Shriver Center had a \$250,000 revolving line of credit with Bank of America, expiring August 1, 2017. The Bank of America line was secured by the Shriver Center's equipment and receivables, with interest payable monthly. During 2017, the Shriver Center terminated the agreement and opened a new line of credit with Wintrust Bank on January 25, 2017. The new agreement provides for borrowings up to \$500,000. The new line is secured by all inventory, chattel paper, accounts, equipment, and general intangibles, with interest payable monthly. The line of credit was renewed in January 2018 and again in January 2019 for additional one-year terms. At December 31, 2018 and 2017, there was nothing borrowed against the existing agreements.

The Shriver Center is also obligated for credit cards issued in its name. At December 31, 2018 and 2017, the Shriver Center's maximum credit limit related to these credit cards is \$50,000 and \$50,000, respectively, of which \$7,293 and \$13,573, respectively, was outstanding and included in accounts payable.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017**

NOTE 9 NET REVENUES FROM SPECIAL EVENTS

Net revenues from special events consist of the following:

| | 2018 | 2017 |
|--|------------|------------|
| Contributions, Including Sponsorship | \$ 763,111 | \$ 758,218 |
| Raffles and Auctions | 25,925 | 24,200 |
| Special Events Revenue, Ticket Portion | 33,755 | 65,225 |
| Revenue from Special Events | 822,791 | 847,643 |
| Less: Costs of Direct Benefits to Donors | 85,630 | 115,825 |
| Net Revenues from Special Events | \$ 737,161 | \$ 731,818 |

Costs of direct benefits to donors include the cost of the food, drinks, entertainment, or other benefits received by the donor at the special event.

NOTE 10 EMPLOYEE BENEFIT PLAN

The Shriver Center maintains a retirement plan under section 401(k) of the Internal Revenue Code. The plan allows for all employees who reach the age of 21 to contribute a portion of their pre-tax earnings. Employer matching contributions may be made to the plan based on the board of directors' discretion. Participants become fully vested in the employer contributions with two years of service at the Shriver Center. The Shriver Center board of directors has approved a 5% matching contribution for 2018 and 2017. For the years ended December 31, 2018 and 2017, the Shriver Center contributed and expensed \$113,096 and \$129,659, respectively, to the plan.

NOTE 11 LEASES

The Shriver Center leased office space in Chicago, Illinois under a 15-year agreement that expired July 31, 2017. Under the provisions of the lease, the Shriver Center paid a base rent plus a proportionate share of basic operating costs (e.g., for taxes, insurance, utilities, etc.). The lease terms provided for rental increases each year. Rent expense for this lease was recorded based upon the total cost of the lease allocated over the lease term with any difference between the allocated amount and the actual payment reflected as a lease obligation in the financial statements. In 2017, the Shriver Center amended its office space lease in Chicago to extend the expiration date until December 31, 2017. The Shriver Center entered into a new office space lease at a new location in Chicago effective January 1, 2018, under a 15-year agreement that expires December 31, 2032.

The Shriver Center is obligated under an operating lease for equipment with monthly payments of \$752 through November 2019.

Rent expense for these leases for the years ended December 31, 2018 and 2017 was \$439,279 and \$273,690, respectively.

**SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017**

NOTE 11 LEASES (CONTINUED)

Future minimum lease payments under these operating leases are as follows for the year ending December 31:

| <u>Year Ending December 31,</u> | <u>Amount</u> |
|---------------------------------|---------------------|
| 2019 | \$ 396,890 |
| 2020 | 395,555 |
| 2021 | 402,495 |
| 2022 | 409,435 |
| 2023 | 416,374 |
| Thereafter | 4,059,648 |
| Total | <u>\$ 6,080,397</u> |

NOTE 12 NET ASSETS WITHOUT DONOR RESTRICTIONS

Included in net assets without donor restrictions are \$435,439 and \$329,520 at December 31, 2018 and 2017, respectively, which the board has directed as an operating reserve. The operating reserve exists to provide sufficient liquidity to meet short-term and intermediate-term cash needs of the Shriver Center. Reserves are in place to sustain the Shriver Center through economic downturns as well as provide funding for cash flow shortages due to unanticipated delays in receipt of budgeted income or unexpected major expenditures.

NOTE 13 NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are for the following purposes and time periods as of December 31:

| | <u>2018</u> |
|--|---------------------|
| Subject to Expenditure for Specific Purpose or Passage of Time: | |
| General Advocacy, \$247,417 Included in Receivables | \$ 591,876 |
| Legal Impact Network, \$1,064,678 Included in Receivables | 1,599,600 |
| Healthcare Advocacy, \$184,659 Included in Receivables | 602,261 |
| Advocate Resources and Training | 204,385 |
| Community Justice Advocacy | 60,000 |
| Housing Advocacy, \$195,000 Included in Receivables | 232,500 |
| Education Advocacy | 346,987 |
| Women's Law and Policy Project | 30,000 |
| Economic Justice Advocacy: Budget and Tax | 35,852 |
| Fellowships, \$113,248 Included in Receivables | 183,996 |
| Fundraising Assessment | 20,000 |
| Donor Restricted Endowment Earnings for Legal Service Projects | 195,856 |
| Grants and Pledges, Shriver Challenge, \$209,537 Included in Receivables | 277,635 |
| Grants, Without Donor Restriction, \$344,997 Included in Receivables | 615,004 |
| Not Subject to Appropriation or Expenditure: | |
| Restricted to Investment in Perpetuity, \$2,000 Included in Receivables | 868,267 |
| Total | <u>\$ 5,864,219</u> |

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 13 NET ASSETS WITH DONOR RESTRICTIONS (CONTINUED)

| | 2017 |
|--|--------------|
| Subject to Expenditure for Specific Purpose or Passage of Time: | |
| General Advocacy, \$242,000 Included in Receivables | \$ 1,021,904 |
| Legal Impact Network | 400,000 |
| Healthcare Advocacy, \$339,000 Included in Receivables | 629,155 |
| Advocate Resources and Training, \$460,000 Included in Receivables | 675,000 |
| Community Justice Advocacy, \$20,000 Included in Receivables | 175,000 |
| Housing Advocacy, \$195,000 Included in Receivables | 395,000 |
| Education Advocacy, \$500,000 Included in Receivables | 805,000 |
| Women's Law and Policy Project, \$40,000 Included in Receivables | 70,000 |
| Asset Opportunity Advocacy | 20,000 |
| Economic Justice Advocacy: Budget and Tax, \$23,000 Included in Receivables | 33,000 |
| Fellowships, \$215,000 Included in Receivables | 235,012 |
| Fundraising Assessment, \$6,000 Included in Receivables | 6,000 |
| Donor Restricted Endowment Earnings for Legal Service Projects | 274,680 |
| Grants and Pledges, Shriver Challenge, \$367,000 Included in Receivables | 367,446 |
| Grants, Without Donor Restriction, \$402,000 included in Receivables | 402,500 |
| Not Subject to Appropriation or Expenditure: | |
| Restricted to Investment in Perpetuity, \$6,983 Included in Receivables | 870,750 |
| Total | \$ 6,380,447 |

NOTE 14 DONOR-RESTRICTED ENDOWMENT

At this time, the Shriver Center's endowment consists of one fund separate and apart from any other endowment fund that may be created. The income from it may be expended for legal service projects of the Shriver Center that embody the values and goals of Sargent Shriver. As required by accounting principles for nonprofits, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions. The gift instrument for the endowment fund specifically makes generally inapplicable to such endowment the accounting and expenditure rules of the Illinois Uniform Prudent Management of Institutional Funds and Uniform Principal and Income Acts and any successors thereto. Principal and unrealized appreciation may not be expended without prior written approval of the donor.

Realized appreciation may be credited to principal or expended or both in accordance with the Shriver Center's endowment spending policy.

Interpretation of Relevant Law

Except as described above with respect to the separate fund, in general, as a result of the board of directors' interpretation of the Uniform Prudent Management of Institutional Funds Act (UPMIFA) the Shriver Center classifies as net assets with donor restrictions (a) the original value of gifts donated for endowment, (b) the original value of subsequent gifts for endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument.

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 14 DONOR-RESTRICTED ENDOWMENT (CONTINUED)

Interpretation of Relevant Law (Continued)

Any portion of the donor-restricted endowment fund that is not classified in net assets with donor restrictions – not subject to appropriation or expenditure are classified as net assets with donor restrictions –subject to expenditure for a specific purpose until those amounts are appropriated for expenditure by the Shriver Center in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Shriver Center considers the following factors in making a determination to appropriate or accumulate income or gain on donor-restricted endowment funds, except as noted with regards to the donor-restricted endowment fund which is classified as a net assets with donor restrictions – not subject to appropriation or expenditure:

- (1) The duration and preservation of the fund,
- (2) The mission of the Shriver Center and the purpose of the donor-restricted endowment fund,
- (3) General economic conditions,
- (4) The possible effect of inflation and deflation,
- (5) The expected total return from income and the appreciation of investments,
- (6) Other resources of the Shriver Center, and
- (7) The investment policies of the Shriver Center.

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the Shriver Center is required to retain as a fund of perpetual duration. There were no deficiencies of this nature as of December 31, 2018 and 2017.

The changes in endowment net assets for the Shriver Center were as follows:

| | |
|---|--------------|
| Endowment Net Assets - January 1, 2017 | \$ 1,055,504 |
| Contributions | 32 |
| Investment Return: | |
| Interest and Dividends, Net of Fees | 24,323 |
| Net Realized Gain | 12,008 |
| Net Unrealized Gain | 125,528 |
| Total Investment Return | 161,859 |
| Appropriation of Endowment Assets for Expenditure in 2017 | (71,965) |
| Endowment Net Assets - December 31, 2017 | 1,145,430 |
| Contributions | 17 |
| Investment Return: | |
| Interest and Dividends, Net of Fees | 26,244 |
| Net Unrealized Loss | (105,068) |
| Total Investment Return | (78,824) |
| Write-Off of Uncollectible Pledge | (2,500) |
| Endowment Net Assets - December 31, 2018 | \$ 1,064,123 |

SARGENT SHRIVER NATIONAL CENTER ON POVERTY LAW
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

NOTE 14 DONOR-RESTRICTED ENDOWMENT (CONTINUED)

Return Objectives and Risk Parameters

The Shriver Center has adopted endowment investment and spending policies that attempt to provide a predictable stream of funding to programs supported by endowment while protecting purchasing power of the endowment assets over time. Under this policy, as approved by the board of directors, the endowment assets are invested in a manner that is intended to produce results that meet or exceed the return of a hypothetical portfolio composed of indices representing the board approved asset allocation while assuming a moderate level of investment risk.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, in general, the Shriver Center relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Shriver Center targets a diversified asset allocation that places an emphasis on equity-based and fixed income investments to achieve its long-term return objectives within prudent risk constraints.

Spending Policy and How the Investment Objectives Relate to Spending Policy

Subject to the terms of each endowment gift instrument, the Shriver Center has a general policy of appropriating for distribution each year a portion (limited to 5%) of its endowment fund's average market value over a trailing three-year period. This is consistent with the Shriver Center's objective to maintain the purchasing power of the endowment assets held in perpetuity.

NOTE 15 RECLASSIFICATIONS

Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between periods presented. The reclassifications had no impact on previously reported net assets.

NOTE 16 SUBSEQUENT EVENTS

For the fiscal year ended December 31, 2018, the Shriver Center's management has evaluated subsequent events through June 14, 2019, which is the date the financial statements were available to be issued.

Subsequent to December 31, 2018, a grantor informed the Shriver Center that it would discontinue a program grant. This will result in the Shriver Center repaying approximately \$227,000 to the grantor in 2019.

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NOTE 17 RECENT ACCOUNTING PRONOUNCEMENTS

Revenue Recognition

In May 2014, the Financial Accounting Standards Board (FASB) issued amended guidance to clarify the principles for recognizing revenue from contracts with customers. The guidance requires an entity to recognize revenue to depict the transfer of goods or services to customers in an amount that reflects the consideration to which an entity expects to be entitled in exchange for those goods or services. The guidance also requires expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers. Additionally, qualitative and quantitative disclosures are required regarding customer contracts, significant judgments and changes in judgments, and assets recognized from the costs to obtain or fulfill a contract. The guidance will initially be applied retrospectively using one of two methods. The standard will be effective for the Organization for the year ending December 31, 2019.

Clarifying Scope and the Accounting Guidance for Contributions

In June 2018, the FASB issued amended guidance to clarify and improve the scope and the accounting guidance for contributions received and contributions made. This amended guidance distinguishes between contributions and exchange transactions and assists in determining which guidance to apply. For contributions, the guidance in Subtopic 958-605, *Not-for-Profit Entities-Revenue Recognition*, should be followed. For exchange transactions, Topic 606, *Revenue from Contracts with Customers*, should be followed. In addition, once a transaction is deemed to be a contribution, this amended guidance assists in determining whether a contribution is conditional or unconditional, and if unconditional, whether the transaction is donor-restricted for a limited purpose or timing. The guidance should be applied on a modified prospective basis. As a resource recipient, the guidance will be effective for the Organization for the year ending December 31, 2019.

Leases

In February 2016, the FASB issued amended guidance for the treatment of leases. The guidance requires lessees to recognize a right-of-use asset and a corresponding lease liability for all operating and finance leases with lease terms greater than one year. The guidance changes the accounting for sale and leaseback transactions to conform to the new revenue recognition standard. The guidance also requires both qualitative and quantitative disclosures regarding the nature of the Shriver Center's leasing activities. The guidance will initially be applied using a modified retrospective approach. The amendments in the guidance are effective for the year ending December 31, 2020. Early adoption is permitted.

Management is evaluating the impact of these standards on the Shriver Center's financial statements.

