

Help Sheet for U.S. Citizenship & Identity Documentation

This form only applies to persons who are U.S. citizens.

Because of a new federal law, we must ask people who are United States citizens to show documents that prove they are citizens. The law does not affect people who are not U.S. citizens.

This new law affects most children and adults if they are citizens who get medical benefits. U.S. citizens who get SSI (Supplemental Security Income) or Medicare do not have to show us documents.

This form tells you what documents we need to see for all persons who are citizens who are named on your medical card.

If you have the following documents for anyone on your medical card, take them to your local Illinois Department of Human Services office. These documents must be the originals or certified copies, we are not allowed under federal rules to accept your photocopied documents.

- U.S. Passport
- Certificate of Naturalization (N-550 or N-570)
- Certificate of Citizenship (N-550 or N-561)

If you do not have one of the documents listed above, then we need to see two documents for each person on your medical card. You need to bring one item from EACH box for each person. These documents must be the originals or certified copies, we are not allowed to accept your photocopied documents.

If anyone's name is different than the name on the documents that prove they are citizens, we need to see another document that caused the name change. For example, this could be a certificate of marriage, or court order, or other official document.

Papers that show Place of Birth

- Certified copy of a birth certificate from the state or county where the person was born;
- Final Adoption Decree,
- Official military record that shows a place of birth, or
- Papers showing the person was employed by the U.S. government before 1976

ID Card with Photo or other information that identifies the person

- Driver's license;
- State issued ID card;
- School ID;
- U.S. military ID;
- U.S. Military dependent card; OR
- Other government ID (city, county, or U.S. state issued).
- For children under age 16, school or day care records.

Your medical benefits will not be delayed or stopped while you try to get these documents and bring them to us.

If you do not have documents for someone on your medical card, you should try to get them.

You can get birth certificates from the state or county where the person was born. You may have to pay for official copies of birth certificates. Usually, you need to know the person's name, date of birth, place of birth and parents' names to order their birth certificate.

- Persons who were born in Illinois can get their birth certificates from the county where they were born. Here are a few county phone numbers and websites:

County	Phone and Website
Champaign	1-217-384-3720 or www.champaigncountyclerk.com/vitals
Cook	1-312-603-7799 or www.cookctyclerk.com
DuPage	1-630-682-7035 or www.co.dupage.il.us
Lake	1-847-377-2411 or www.co.lake.il.us/cntyck/vital/
Kane	1-630-232-5950 or www.co.kane.il.us/coc/
Peoria	1-309-672-6059
Rock Island	1-309-786-4451 or www.co.rock-island.il.us
Will	1-815-740-4615 or www.willclrk.com/vitalrecords.htm

You can get a complete list of where to go for a birth certificate for any county in Illinois on the Internet at www.idph.state.il.us/vitalrecords/countylisting.htm . The Illinois Department of Public Health can help you find a county office if you call 1-217-782-6553.

- Persons who were born in Illinois can also get birth certificates from the Illinois Department of Public Health by calling 217-782-6553. You can order your birth certificate over the Internet at www.idph.state.il.us/vitalrecords if you use a credit card.
- The National Center for Health Statistics can help you find out where to get birth certificates for people who were born in a state other than Illinois. Call 1-866-441-6247. The call is free. If you can use a computer, you can find out where to go to get birth certificates for someone born in another state at www.cdc.gov/nchs .

If you cannot get these documents, tell your caseworker. There may be other documents that you can use to show that you or your family member is a U.S. citizen.